




Marine Cargo



Aid to completion of Marine Certificates

These notes have been produced to assist you to complete our Marine Certificates. We cannot emphasise enough the importance of the Certificate. It can be assigned by you for use by the bearer of the document who can make a claim to our overseas agents who will only have the Certificate as the basis of dealing with the claim. If you have completed the Certificate incorrectly, especially the section which shows the conditions, we can be faced with a claim which neither we nor you would have expected to cover. Also, of course, the handling of your claim can be delayed whilst we establish what was intended.

The following notes refer to the corresponding numbers on the Specimen Certificate overleaf.

- 1 This shows the address of your local marine office of ACE which is responsible for all underwriting matters relating to your policy.
- 2 The name of your company should be inserted. In the case of shipping and forwarding agents this should be the name of your company followed by "and/or as agent". Where a bank or similar organisation requests their interest to be shown you can complete this field thus:
"The ABC Company &/or the XYZ Bank (as interest may appear)".
- 3 Insert the policy number.
- 4 CONVEYANCE - Show the name of the overseas vessel (where known) otherwise show the means of transport e.g.
Post Airfreight Ro/Ro FCL Groupage Steamer
- 5 FROM - Show origin e.g. "Warehouse Luton". If you cannot be specific - show the name of the country.
- 6 VIA - a. This is most useful to us where the destination is inland e.g. "via Southampton/New York"
b. It is also always necessary to complete this field if a transshipment is involved.
- 7 TO - Show the final destination - e.g. "Warehouse - Philadelphia".
- 8 CURRENCY IN FIGS. - Complete e.g. "£2,000, or 461,500.00 Yen.
- 9 INTEREST MARKS & NUMBERS - Complete with full description of interest and all shipping marks and numbers.
- 10 N.B. Where a letter of credit is involved banks will show the precise words which they require to be shown on the Certificate.



ACE European Group Limited
ACE Building
100 Leadenhall Street
London EC3A 3BP

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+44 (0) 20 7173 7800 *fax*
marine-uk@ace-ina.com *e-mail*
www.ace-limited.com
www.ace-baracuda.com

Authorised and Regulated by
the Financial Services Authority

The description of the goods should be copied exactly as well as the marks and numbers.

CONDITIONS OF INSURANCE - The Certificate is preprinted with the current cargo clauses in common use by most of our clients. You should refer to your policy for the exact clauses which apply to your goods. Some of our clients send a variety of goods which each have different conditions. Care should be taken to ensure that the correct clauses are used for your shipment. Where quotations for unusual shipments are obtained from us we will quote conditions to you. These should be used on the Certificate.

- e.g. Special motor vehicle clauses
 - Excluding rust oxidisation & discolouration (on unpacked metal items)
 - Institute replacement clauses (for machinery)

Where a letter of credit asks for clauses to be used which are not in your policy please discuss the wording with us. **without our prior agreement you may not use clauses on a certificate other than those shown in your policy.**

- 11 CLAIMS PAYABLE AT - Your policy will either restrict payment of claims to the U.K. or it may allow the payment of claims abroad.

If claims are restricted to settlement in the U.K. then you should insert "ACE European Group Limited, 100 Leadenhall Street, London EC3A 3BP."

If your policy allows claims to be settled abroad then you should use the name and address of our overseas office or agent. Our main overseas claims offices are listed on the reverse of the Certificate. We also supply a booklet which gives details of our offices and our agents in most parts of the world. Please ask for copies. Where there is not an address of an office or agent in the near vicinity of the destination please contact us and we will supply the name and address. The ACE office address or the agent's name and address should be inserted in this field.

- 12 PLACE AND DATE OF ISSUE - Show date of issue and town or city where you issue the Certificate.

- 13 COUNTERSIGNED - The Certificate is not valid unless signed by a representative of your company who has been authorised to sign on behalf of your management. This should be over stamped with your company name.

NOTES

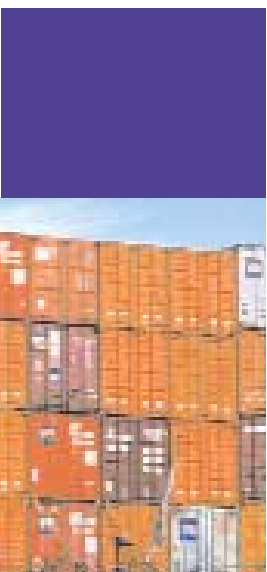
On the reverse side of the Certificate there are claims instructions. In the event of suspected loss or damage or if notified of a general average of salvage please read the instructions and act accordingly.

If in any doubt please phone the Marine Claims Department in London.

tel: 020 7173 7000

HOW TO ASSIGN A CERTIFICATE

If you wish to assign in blank - simply sign the Certificate over your company's name. This will enable the bearer of the Certificate to pursue a claim. If you do not wish to assign in blank but to assign a specific recipient then you should sign the reverse, but also state the name of the persons to whom the Certificate is to be assigned
e.g. "This Certificate is assigned to the ABC Company of New York".





ace europe

EXPORTERS REF:

Certificate of Insurance

No. UKAL

1

ACE European Group Limited

7th Floor, Yorkshire House, East Parade, Leeds LS1 5SH

This is to Certify that 2

have insured the undermentioned Risk with this Company under Marine Insurance Policy No. 3

CONVEYANCE 4	FROM 5	
VIA/TO 6	TO 7	INSURED VALUE (State currency) 8
MARKS AND NUMBERS 9	INTEREST	SPECIAL CONDITIONS 10

Claims to be adjusted according to the conditions of the Open Policy which unless otherwise stated contain inter alia the following clauses in current form:

INSTITUTE CARGO CLAUSES (A) CL252 1.1.82
 INSTITUTE WAR CLAUSES (CARGO) CL255 1.1.82
 INSTITUTE STRIKES CLAUSES (CARGO) CL256 1.1.82
 INSTITUTE CLASSIFICATION CLAUSE CL354 1.1.01
 INSTITUTE RADIOACTIVE CONTAMINATION
 EXCLUSION CLAUSE CL356 1.10.90

10

INSTITUTE CARGO CLAUSES (AIR) CL259 1.1.82
 INSTITUTE WAR CLAUSES (AIR CARGO) CL258 1.1.82
 INSTITUTE STRIKES CLAUSES (AIR CARGO) CL260 1.1.82
 INSTITUTE WAR CLAUSES (POST) CL257 1.1.82
 INSTITUTE REPLACEMENT CLAUSE CL181 1.1.34

In the event of damage to the goods hereby insured immediate notice should be given to the nearest Company's Agents as over.

Claims (if any) payable at: 11

by:


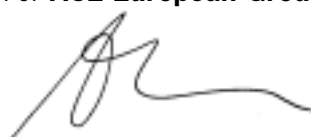
For **ACE European Group Limited**

NOT TRANSFERABLE UNLESS
 COUNTERSIGNED AND DATED
 BY

Place and date of issue 12

Signature 13

Shown below is a specimen of a correctly completed Certificate.

 ace europe		ORIGINAL	
		EXPORTERS REF: A / 0001	
Certificate of Insurance		No. UKAL 01234	
ACE European Group Limited			
7th Floor, Yorkshire House, East Parade, Leeds LS1 5SH			
This is to Certify that A.B.C. COMPONENTS LIMITED			
have insured the undermentioned Risk with this Company under Marine Insurance Policy No. 87GB 0001			
CONVEYANCE	MV. "ARK"	FROM	LONDON
VIA/TO	SOUTHAMPTON NEW YORK	TO WAREHOUSE - PHILADELPHIA	INSURED VALUE (State currency) £ 2,000.00
MARKS AND NUMBERS	INTEREST	SPECIAL CONDITIONS	
10 CARTONS, NO 1-10 IN ONE CONTAINER No. A12345	WOODWORKING MACHINERY	Excluding Electrical and/or Mechanical Derangement. Excluding rust, oxidation or discolouration. Institute Replacement Clause.	
Claims to be adjusted according to the conditions of the Open Policy which unless otherwise stated contain inter alia the following clauses in current form:			
INSTITUTE CARGO CLAUSES (A) CL252 1.1.82 INSTITUTE WAR CLAUSES (CARGO) CL255 1.1.82 INSTITUTE STRIKES CLAUSES (CARGO) CL256 1.1.82 INSTITUTE CLASSIFICATION CLAUSE CL354 1.1.01 INSTITUTE RADIOACTIVE CONTAMINATION EXCLUSION CLAUSE CL356 1.10.90		INSTITUTE CARGO CLAUSES (AIR) CL259 1.1.82 INSTITUTE WAR CLAUSES (AIR CARGO) CL258 1.1.82 INSTITUTE STRIKES CLAUSES (AIR CARGO) CL260 1.1.82 INSTITUTE WAR CLAUSES (POST) CL257 1.1.82 INSTITUTE REPLACEMENT CLAUSE CL181 1.1.34	
In the event of damage to the goods hereby insured immediate notice should be given to the nearest Company's Agents as over.			
Claims (if any) payable at: PHILADELPHIA		by: ACE Office or Agent	
For ACE European Group Limited		NOT TRANSFERABLE UNLESS COUNTERSIGNED AND DATED BY	
		Place and date of issue	
		London 1/6 01	
Registered in England, Number 1112892 100 Leadenhall Street, London EC3A 3BP		Signature	