

Property Risk

Questionnaire

Name of proposer _____

Names of subsidiary companies _____

Address of premises _____

Post code _____

Additional premises of proposer (list separately if more than one) _____

Post code _____

Description of business (in full) _____

Year established _____

Period of insurance: from (midnight) _____ to (midnight) _____

Current insurers _____

1. Construction details

- a. Are all walls (including framework) incombustible
i.e. of brick, stone, concrete or asbestos? Yes No
- b. Are all roofs (including framework) incombustible i.e. of concrete or asbestos? Yes No
- c. Are all floors made of concrete? Yes No
- d. Are all the wall and roof linings and ceiling incombustible? Yes No
- e. Are the buildings single storey (with no basement)? Yes No

If the answer to any of the above is **no**, please give details including percentage

2. Premises

- a. Please state approximate age of the buildings _____
- b. Are the premises:
- In the sole occupancy of the proposer? Yes No
 - Detached or separated from any adjoining premises
by brick or concrete walls with no openings? Yes No
 - In a good state of repair and are the electrical and heating systems
and machinery all in good order, regularly checked and
professionally maintained? Yes No



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Authorised and Regulated by
the Financial Services Authority

- Is there an Institute of Electrical Engineers certificate issued for these premises? Yes No
- Are the premises clean and tidy and is waste material swept up and removed from the buildings daily and the premises regularly? Yes No

If the answer to a or b above is **no**, please give details

- c. Are the premises ever left unoccupied for a period exceeding 30 days? Yes No
- d. Are there any non-fixed or portable heating appliances or any heaters using paraffin, waste oil or LPG? Yes No
- e. Is smoking permitted on the premises? Yes No
- f. Do any premises you occupy use Metal Halide, Mercury Vapour or Sodium bulbs to light them? Yes No
- g. If yes to f, do you replace them regularly in accordance with the manufacturer's instructions? Yes No

If the answer to c, d, e, f and g in section 2 is **yes**, please give details

3. Storage

- a. Is the floor area occupied for storage or warehousing (in any form) more than 25% of total floor area? Yes No
- b. Is any storage more than 4 metres in height? Yes No
- c. Is storage on a mezzanine or an upper floor? _____
- d. Is storage on fixed racking? Yes No
- Is storage on pallets? Yes No
- Is storage freestanding? Yes No
- e. Are plastic and/or wooden materials or articles, flammable liquids or hazardous chemicals used, stored or manufactured? Yes No
- f. Are pallets or other combustible materials stored against the outside walls of the building? Yes No

If the answer is **yes** to any of the questions in section 3, please give details

4. Security and protection

- a. Are all the external door locks fitted with 5-lever mortice deadlocks or close shackle padlocks and locking bars? Yes No
- b. Is there any higher than normal exposure to loss by arson, malicious damage, subsidence, flood, storm or impact? Yes No
- c. Are there fire extinguishers and/or hose reels on the premises? Yes No
- d. Are the premises protected by an approved or fully operational automatic sprinkler system? Yes No
- e. Are the premises protected by a burglar alarm? Yes No
- If yes, is the alarm Redcare/Paknet/Audible/ABC/Central Station? _____
- Is it maintained by a NACOSS approved company? Yes No

If the answer is **no** to a or **yes** to b, c or d on any of the above questions in section 4, please give details

Declaration

- a. Has the proposer or any director been involved with a company or firm that has gone into receivership? Yes No
- b. Has the proposer or any director or partner been convicted of arson or any offence involving dishonesty? Yes No
- c. Has any insurer:
 - Ever declined to insure the proposers, cancelled or refused to renew a policy or imposed special terms and conditions? Yes No
 - Asked for specific precautions which have not been carried out? Yes No

If the answer is **yes** to any of these questions, please give details

I declare (i) that the statements and particulars in this proposal are true and that no other material facts have been misstated, omitted or suppressed after enquiry; and (ii) I have obtained, and will obtain in the future, the express consent to the disclosure and use of sensitive personal data from every data subject whose sensitive personal details are supplied in relation to this proposal for the purposes of (a) underwriting the risks and (b) administering and performing any resulting insurance contract.

I agree that this proposal, together with any other information supplied shall form the basis of any contract of insurance effected thereon. I undertake to inform the insurer promptly in writing of any material alteration to those facts occurring before completion of the contract of insurance.

Authorised signatory _____ Position _____

Signed _____ Date _____